



Fairfield County
**Health
Department**

R. Joseph Ebel RS, MS, MBA
Health Commissioner

BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department
Minutes of the Board of Health
October 15, 2024, at 4:00 p.m.

MEETING LOCATION: Fairfield County Health Department (FCHD), 1550 Sheridan Dr., Ste. 100, Lancaster

The meeting was called to order by Brian Oliver at 4:05 p.m.

Board Members Present

Brian Oliver
Dr. Michele Morrone
Tina Childers
Dr. Allen Shaw

Board Members Absent

Dr. Teresa Wood

STAFF PRESENT

Joe Ebel, Health Commissioner; Mary Smith, WIC Director; Baylie Blevins, Health Promotion and Planning Director; Jamie Ehorn, Administrative Services Director; Rachel Moresea, Environmental Health Director; Gale Neville, Nursing Director

OTHERS PRESENT

N/A

A quorum was established. The meeting began with the Pledge of Allegiance.

PUBLIC COMMENTS

N/A

APPROVAL OF MINUTES

The meeting minutes from the board meeting on September 11, 2024, were presented for approval. The minutes were approved by unanimous voice vote.

FEATURED PROGRAM: Joe Ebel, Health Commissioner gave a presentation on the Strategic Action Plan Update. The following three strategic priorities we reviewed, including the objectives, strategies/activities and progress made on those objectives.

Strategic Priority 1: Building Public Health Infrastructure and Resiliency for the Future

Strategic Priority 2: Expand our capacity to promote mental health and address substance use prevention

Strategic Priority 3: Address the Social Determinants of Health that impact public health status, life expectancy, and quality of life, by viewing policy decisions through a Health in All Policies lens.

HEARINGS & VARIANCES

Rachel Moresea, Environmental Director, presented a variance request for 13541 Queen Road NE, Thornville for the location of the well. This is a new well/new build. This location is the furthest away from the step tank.

Tina Childers made a motion to approve the variance request for 13541 Queen Road NE, Thornville, from OAC 3701-28-07 for the distance requirements for a private water system. Dr. Michele Morrone seconded the motion. Motion passed by unanimous voice vote.

Rachel Moresea, Environmental Director, presented a variance request for 13679 King Road NE, Thornville for the location of the well. This is a new well/new build. The size of the lot is 85' by 40'.

Dr. Allen Shaw made a motion to approve the variance request for 13679 King Road NE, Thornville, from OAC 3701-28-07 for the distance requirements for a private water system. Tina Childers seconded the motion. Motion passed by unanimous voice vote.

DIVISION REPORTS

Environmental Health Report

Rachel Moresea, Environmental Health Director, provided a written report to the Board. Sanitarians have been busy this month with food inspections at festivals and events on the weekends. They have had lots of critical violations at facilities. Fairfield County Fair inspections went well. The Healthy Aging grant has ended, and seven individuals were helped. Mrs. Moresea held a training day and spoke about DEIB with her staff.

Dr. Michele Morrone congratulated Mrs. Moresea on her nomination as district director for OEHA SE for next year.

FCHD would like to start a program registering solid waste haulers. Our Comprehensive Solid Waste Regulations have been amended and provided to the board for review. This is the first reading of the regulations.

Nursing Report

Gale Neville, Nursing Director, provided a written report to the Board. Nurses have been busy with clinics this month. County Human Resources has contacted us about providing COVID vaccines to county employees. Newborn Home Visiting referrals were down in September, most referrals are coming from Fairfield Medical Center. More people are wanting COVID vaccine than originally expected. Flu vaccines have been provided to Lancaster City School employees and Fairfield Union School District employees.

WIC Report

Mary Smith, WIC Director, provided a written report to the Board. Caseload continues to increase. Ms. Smith is disappointed with the Farmer's Market coupon redemption rate of 40%, she was hoping for closer to 50%. An offer will be made to a candidate for the open position in WIC tomorrow.

Planning and Promotion Report

Baylie Blevins, Health Promotion Director, provided a written report to the Board. The Health Educators gave out 7 car seats already and just received them on Monday. We will be able to give out free smoke detectors provided by the Safe Kids program. Mrs. Blevins is working on 6 new potential grants right now. Brian Oliver thanked Mrs. Blevins and her team for staying active in the community.

Health Commissioner's Report

Joe Ebel, Health Commissioner, provided a written report to the Board. We will be receiving \$50k in re-accreditation funding from the Workforce grant. This funding could be used for the Community Health Assessment that we will need to complete next year. A fund balance policy was presented to the board for review and approval. The policy outlines a goal of keeping 4 months operating cash on hand and a procedure if the cash balance is below or above the goal. The fall quarterly newsletter was provided to the board for review. Our parking lot is currently being prepped and will be paved soon.

FINANCIAL REPORTS AND BILLS

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

Dr. Michele Morrone made a motion to approve the financial report and bill list. Dr. Allen Shaw seconded the motion. Motion passed by unanimous voice vote.

02-006 Fund Balance Policy was presented to the board for approval.

Tina Childers made a motion to approve the Fund Balance Policy. Dr. Michele Morrone seconded the motion. Motion passed by unanimous voice vote.

The board discussed the Capital Improvement cash fund. Mr. Ebel recommended increasing the fund balance to \$2M.

The mosquito sprayer has been repaired and the temporary sprayer is in the process of being returned.

BOARD MEMBER / MEDICAL DIRECTOR COMMENTS:

Dr. Michele Morrone will be sending out the Health Commissioner evaluation to be discussed at the November board meeting in executive session.

NEXT BOARD MEETING: November 13, 2024, at 4:00 p.m.

LOCATION: Fairfield County Health Department, 1550 Sheridan Drive, Ste. 100, Lancaster

ADJOURN The Board of Health Meeting adjourned on a motion by Dr. Michele Morrone. Dr. Allen Shaw seconded the motion at 5:32 p.m. Motion passed.

Approved:

Signature and date on file _____ Date: _____ Brian Oliver, Board President

Signature and date on file _____ Date: _____ R. Joseph Ebel, Health Commissioner