



Fairfield County
**Health
Department**

R. Joseph Ebel RS, MS, MBA
Health Commissioner

BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department
Minutes of the Board of Health
May 8, 2024, at 4:00 p.m.

MEETING LOCATION: Fairfield County Health Department, 1550 Sheridan Dr., Ste. 100,
Lancaster

The meeting was called to order by Brian Oliver at 4:00 p.m.

Board Members Present

Brian Oliver
Dr. Teresa Wood
Tina Childers
Dr. Michele Morrone
Dr. Allen Shaw

Board Members Absent

A quorum was established. The meeting began with the Pledge of Allegiance.

STAFF PRESENT

Joe Ebel, Health Commissioner; Gale Neville, Nursing Director; Mary Smith, WIC Director; Baylie Blevins, Planning and Promotion Director; Jamie Ehorn, Administrative Services Director; Jen Valentine, Environmental Health Specialist; McCray Wooten, Environmental Health Sanitarian-in-Training; Rachel Moresea, Environmental Health Director

OTHERS PRESENT

Steven Darnell, Assistant Prosecutor, Katie Wasky, Ben Miller

PUBLIC COMMENTS

N/A

APPROVAL OF MINUTES

The meeting minutes from the board meeting on April 10, 2024, were presented for approval. The minutes were approved by unanimous voice vote.

HEARINGS & VARIANCES

Rachel Moresea, Environmental Director, presented a variance request for 5960 High St. for isolation distance to a property line. The previous home burnt down. There is not enough room on the property given the small lot size and existing structures and the isolation distance cannot be met.

Dr. Teresa Wood made a motion to approve the variance request for 5960 High St. from OAC 3701-29-06(G)(3)(a) for the isolation distance requirement for the sewage treatment system. Tina Childers seconded the motion. Motion passed by unanimous voice vote.

Mrs. Moresea presented a variance request for 13333 Juniper Rd. NE for distance requirements. This property had an emergency well drilled. The new well was drilled 48' from the septic tank.

Dr. Teresa Wood made a motion to approve the variance request for 13333 Juniper Rd. NE from OAC 3701-28-07(J) Table 1 for a distance requirement for a sewage treatment system. Dr. Allen Shaw seconded the motion. Motion passed by unanimous voice vote.

Note: Property is in Thornville not Millersport as typed on some of the variance documents.

Mrs. Moresea presented a variance request for 8112 Cincinnati-Zanesville Rd. for length along contour requirement. Due to the small lot size the minimum length along contour could not be met. Extra leach lines have been added to the design to ensure square footage is met.

Tina Childers made a motion to approve the variance request for 8112 Cincinnati-Zanesville Rd. from OAC 3701-29-15 Appendix A (III)(B) for length along contour requirement. Dr. Teresa Wood seconded the motion. Motion passed by unanimous voice vote.

BEN MILLER SEWAGE SYSTEM INSTALL ISSUES

An administrative hearing was held for septic installer Ben Miller of B.N.M SERVICES INC. Mrs. Moresea is requesting B.N.M SERVICES INC. be put on probation by the Board of Health for one year. A list of sewage system installation issues was provided to the board for review. Mr. Miller has been disrespectful to staff. Mr. Miller spoke about several of the installation issues and agrees to being put on probation for one year. Katie Wasky, former employee of FCHD spoke about issues with some of the systems that she inspected that were installed by Mr. Miller. She also spoke about how she had a sheriff deputy accompany her to some inspections because she feared for her safety. Eleven of the Fourteen systems Mr. Miller installed in 2023 failed final inspections.

Dr. Allen Shaw made a motion to put B.N.M SERVICES INC., BEN MILLER, on probation for one year. Dr. Teresa Wood seconded the motion. Motion passed by unanimous voice vote.

During probation and thereafter Mr. Miller will work with FCHD to fix issues promptly, renew his license on time and treat FCHD employees respectfully. Any retaliation or maltreatment of FCHD employees revokes the probation and Mr. Miller will be brought back before the board for further discipline. FCHD will inspect Mr. Miller's septic systems 10 months after installation in addition to the 12-month inspection. Mr. Miller stated this will be his last year installing systems and his son will be taking over the business. Probation will follow the business, not just Mr. Miller.

STAFF REPORTS

Environmental Health Report

Rachel Moresea, Environmental Health Director provided a written report to the Board. FCHD is requesting prosecution for Longbranch Café for operating without a food license and Warthman Services (owned by Chad Warthman) for operating as a sewage installer without being registered. It was pointed out that Warthman Services is a separate company from Warthman Drilling Inc. Texas Roadhouse is operating under a pest control action plan. FCHD conducts weekly inspections of the facility. Claire Donley, Nicholas McConnaughey, McCray Wooten, and Rachel Moresea helped load tires in Thurston at their Tire Collection Event. Two trailers have been filled and another trailer is being delivered.

Nursing Report

Gale Neville, Nursing Director provided a written report to the Board. Two nursing positions were filled yesterday. The Newborn Home Visiting program is struggling to get moms to let the nurses in their home for visits. Some visits have been scheduled in the WIC suite. Immunizations are picking up for back-to-school vaccines. One pediatric influenza death was reported this month as well as one legionella case.

WIC Report

Mary Smith, WIC Director, provided a written report to the Board. The caseload this month is 1701. Funding for the WIC FY25 grant is the same as this year. We will be receiving 75 Farmer's Market booklets for distribution. Ms. Smith attended the WIC Director's meeting where they celebrated 50 years of WIC Services. Ohio Department of Education was there encouraging summer food programs and there was also a presentation on fish consumption.

Planning and Promotion Report

Baylie Blevins, Health Promotion Director, provided a written report to the Board. Mrs. Blevins' staff continue to stay busy with events around the county. The Older adult Falls program started with Violet Township. Grab bars, slip mats and balance classes are being provided to those with a fall risk. Balance classes start in June at the Senior Center in Pickerington. Three

notice of awards were received in April: PEP grant, Put a lid on it (over 400 bike helmets, different sizes), and the mosquito grant. Mrs. Blevins attended the OPHA Conference.

Dr. Michele Morrone congratulated Rachel Moresea, Gale Neville, Sheila Wolfe and Jamie Ehorn on completing the Lancaster-Fairfield Chamber of Commerce Leadership training and projects.

FEATURED PROGRAM:

Baylie Blevins, Planning and Promotion Director, gave a presentation on the Diversity, Equity, Inclusion and Belonging Training attended by leadership staff (Gale Neville, Rachel Moresea, Mary Smith, Jamie Ehorn, and Baylie Blevins), put on by the Lancaster-Fairfield Chamber of Commerce. Her presentation covered DEIB, DEI vs. DEIB, Inclusion vs Belonging, PHAP-Equity Alignment and DEIB at FCHD. FCHD is working to adopt a DEIB statement and glossary of terms and looking for funding opportunities to hire a contractor to review our policies, ensure we are meeting DEIB standards, and to assist in building out our policies and plans through the lens of DEIB.

Brian Oliver, board president, recognized Mrs. Blevins on how she applies what she learns at trainings and conferences to her work.

Health Commissioner's Report

Joe Ebel, Health Commissioner, provided a written report to the Board. The Enhanced Operations grant (EO23) has been extended to December 31, 2025, and provided additional funding. We submitted the budget revision for the grant this week and we are asking for approximately 880k in funding for payroll, which will provide supplemental funding not currently in the budget. The revision included a generator for all FCHD suites at this location and a two-year license for environmental software for data modernization efforts. The revision also included 50 water bottle filling stations to be provided to county, city, and townships and villages offices, for hands free water bottle filling.

The Creating Healthy Communities grant application was submitted on Monday. We will be applying directly for the Safe Communities grant this year, the application is due in a couple of weeks. We were awarded the Ohio EPA Mosquito grant for approximately \$25k. Two mosquito interns have been hired to work on the mosquito grant.

FINANCIAL REPORTS AND BILLS

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

Tina Childers made a motion to approve the financial report and bill list. Dr. Michele Morrone seconded the motion. Motion passed by unanimous voice vote.

Mrs. Ehorn presented resolution 2024-05: Appropriation of unappropriated funds to the sewage program and the workforce grant.

Dr. Teresa Wood made a motion to approve resolution 2024-05. Dr. Allen Shaw seconded the motion. Motion passed by unanimous voice vote.

Mrs. Ehorn presented resolution 2024-08: Appropriation of unappropriated funds for BWC charges.

Dr. Teresa Wood made a motion to approve resolution 2024-08. Tina Childers seconded the motion. Motion passed by unanimous voice vote.

Mrs. Ehorn presented resolution 2024-07: Environmental Health Fee Schedule Revision. Mr. Ebel discussed the changes and recommended an emergency approval with an effective date of June 1, 2024.

Tina Childers made a motion to approve resolution 2024-07 as an emergency with an effective date of June 1, 2024. Dr. Michele Morrone seconded the motion. Motion passed by unanimous voice vote.

A Toyota RAV4 is being purchased for the nursing program.

Mrs. Ehorn requested approval of out-of-state travel for Baylie Blevins and Riley Ernst for the NACCHO360 Conference in Detroit, MI, July 23-26, 2024.

Tina Childers made a motion to approve the out-of-state travel. Dr. Teresa Wood seconded the motion. Motion passed by unanimous voice vote.

PERSONNEL

Christina Guillard, Environmental Health Intern started on Monday. She will be working on mosquito grant activities.

End of probation for Roxanne Harmon, Account Specialist.

Mrs. Ehorn presented resolution 2024-06 to approve the vacation accrual rate for Mary Smith. Ms. Smith has been accruing at a rate of 8.66 hours since she reached her 25 years of service in 2010. When the county policy was adopted in 2024, the vacation accrual rate of 8.66 for 25 years of service was removed. This resolution is for approval to keep Ms. Smith's vacation accrual rate at 8.66 hours per pay.

Tina Childers made a motion to approve the vacation accrual rate of 8.66 hours per pay for Mary Smith. Dr. Teresa Wood seconded the motion. Motion passed by unanimous voice vote.

Dr. Michele Morrone will not be able to attend the June meeting.

NEXT BOARD MEETING: June 12, 2024, at 4:00 p.m.

LOCATION: Fairfield County Health Department, 1550 Sheridan Drive, Ste. 100, Lancaster

ADJOURN The Board of Health Meeting adjourned at 5:38 p.m. on a motion by Tina Childers. Dr. Teresa Wood seconded the motion. Motion passed.

Approved:

Signature and date on file _____ Date: _____ Brian Oliver, Board President

Signature and date on file _____ Date: _____ R. Joseph Ebel, Health Commissioner