



Fairfield County
**Health
Department**

R. Joseph Ebel RS, MS, MBA
Health Commissioner

BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department
Minutes of the Board of Health
July 10, 2024, at 4:00 p.m.

MEETING LOCATION: Fairfield County Health Department, 1550 Sheridan Dr., Ste. 100,
Lancaster

The meeting was called to order by Brian Oliver at 4:00 p.m.

Board Members Present

Brian Oliver
Tina Childers
Dr. Allen Shaw
Dr. Michele Morrone

Board Members Absent

Dr. Teresa Wood

STAFF PRESENT

Joe Ebel, Health Commissioner; Mary Smith, WIC Director; Baylie Blevins, Planning and Promotion Director; Jamie Ehorn, Administrative Services Director; Rachel Moresea, Environmental Health Director; Shannon Branch, Intern; Christina Guillard, Intern; Crystal Warner, Public Health Nurse; Dr. Steven Kapetansky, Medical Director

OTHERS PRESENT

Franklin Graf, Lancaster City Police Officer
Jack LaVeck
Brenda LaVeck

A quorum was established. The meeting began with the Pledge of Allegiance.

PUBLIC COMMENTS

N/A

APPROVAL OF MINUTES

The meeting minutes from the board meeting on June 12, 2024, were presented for approval. The minutes were approved by unanimous voice vote.

INTRODUCTION OF STAFF: Shannon Branch and Christina Guillard, Interns; Crystal Warner, Public Health Nurse

HEARINGS & VARIANCES

Rachel Moresea, Environmental Director, presented a variance request for 7015 Revenge Road SW for a sewage treatment system from the water supply source. The property was built prior to 1950 and the well is roughly 40' from the sewage system instead of the required 50'. The homeowners are applying for an FHA loan and the lender is requesting a variance approval from the board prior to approving the loan.

Dr. Allen Shaw made a motion to approve the variance request for 7015 Revenge Road SW from OAC 3701-29-06 (G)(3)(c) for the distance requirement for a sewage treatment system from the water supply source. Tina Childers seconded the motion. Motion passed by unanimous voice vote.

Mrs. Moresea presented a variance request for 1877 Teton Lane for a sewage treatment system crossing a utility easement. The homeowner is building an addition, including a first-floor bedroom and bathroom, which requires a replacement septic system be installed for the addition. The replacement septic system pipe will pass through a South Central Power Utility Easement.

Tina Childers made a motion to approve the variance request for 1877 Teton Lane for the sewage treatment system crossing a utility easement. Dr. Allen Shaw seconded the motion. Motion passed by unanimous voice vote.

FEATURED PROGRAM: Baylie Blevins, Health Promotion Director gave a presentation on the Tobacco Cessation and Prevention Grant. The presentation included a review of the staff presently working on the grant, goals, data, adult engagement, training for school staff, LHS Prom Promise, youth engagement and a look into the FY25 Tobacco grant.

DIVISION REPORTS

Environmental Health Report

Rachel Moresea, Environmental Health Director provided a written report to the Board. Sheetz will be opening soon. We received a record-breaking number of complaints this month. No pattern to the complaints have been determined. Another complaint was received about Texas Roadhouse, they have a treatment plan in place, but continue to have issues. Our inspectors will continue with follow-up inspections at the facility. Several nuisance complaints on the board report have been abated.

Mrs. Moresea is asking for approval to attend the National Environmental Health Association Education conference in Pittsburgh, July 15-18.

Dr. Michele Morrone made a motion to approve the out-of-state travel. Dr. Allen Shaw seconded the motion. Motion passed by unanimous voice vote.

Nursing Report

Gale Neville, Nursing Director provided a written report to the Board. Mrs. Neville was not in attendance, so Mr. Ebel provided the nursing update. Shannon Mentzer, our Newborn Home Visiting nurse, met with the Pickerington Methodist Hospital. They will be setting up quarterly check in meetings with her for this program. All funding for this program has been received from ADAMH, Fairfield County Foundation and United Way. There was a rabies exposure at a camp in Richland County. There were bats inside the sleeping quarters with approximately 147 exposures spread across 22 counties and other states.

WIC Report

Mary Smith, WIC Director, provided a written report to the Board. The caseload for June is 1736, which is an increase of 21 from May. We received a funding increase for FY25 to \$520k. A detailed budget analysis will be prepared to see if we can make one current position part-time and hire an additional full-time WIC employee with the increased funding.

Planning and Promotion Report

Baylie Blevins, Health Promotion Director, provided a written report to the Board. Megan Baker and Mrs. Blevins attended the Fire Chiefs' meeting to discuss the importance of data sharing. The Fire Chiefs agreed to share overdose and Narcan reports quarterly. Work has started on the AARP grant which is providing funding to audit the bike path at OU-L, ensuring it is safe for older adults. We hired a Health Educator that will start July 22nd. Mrs. Blevins will be attending a reaccreditation workshop on Friday. A reaccreditation graphic was provided in the board report that shows an update on our reaccreditation progress. The community garden consists of six garden beds and one community plot. We received a lot of good feedback and Aundrea Cordle, the County Administrator would like to highlight the garden during an "On with Aunie" episode. There is potential to expand to 15 garden beds in the future.

Health Commissioner's Report

Joe Ebel, Health Commissioner, provided a written report to the Board. Mr. Ebel recently took some time off and the office ran smoothly in his absence. Our annual financial audit with the state is scheduled to be completed in September, next year's audit will be completed by an independent auditor. When funds expire for the Newborn Home Visiting program, we could possibly use Medicaid Administrative Claim reimbursements and Children with Medical Handicap reimbursements to help with future funding. Mr. Ebel attended the Statewide Health Commissioner's meeting. There was discussion regarding the state providing better funding for Local Health Departments in Ohio. The Association of Ohio Health Commissioners hired a consulting firm to send out messaging that will potentially help step up funding in Ohio. Mrs.

Blevins is finishing up the Health Department’s mid-year report. The State Capital Budget included \$2M for the county commissioners to buy and renovate our building.

FINANCIAL REPORTS AND BILLS

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

Tina Childers made a motion to approve the financial report and bill list. Dr. Allen Shaw seconded the motion. Motion passed by unanimous voice vote.

Mrs. Ehorn presented resolution 2024-09: Amend Certificate, Appropriation of Unappropriated monies and Update the Receipt Line for both Enhanced Operations and Newborn Home Visiting programs.

Tina Childers made a motion to approve resolution 2024-09. Dr. Michele Morrone seconded the motion. Motion passed by unanimous voice vote.

Mrs. Ehorn presented resolution 2024-10: Cash Transfer, Amend Certificate, and Update the receipt line for the WIC program.

Dr. Michele Morrone made a motion to approve resolution 2024-10. Dr. Allen Shaw seconded the motion. Motion passed by unanimous voice vote.

Dr. Steven Kapetansky has been following the nursing staff programs and is excited about them being out in the community and providing services to the public.

NEXT BOARD MEETING: August 14, 2024, at 4:00 p.m.

LOCATION: Fairfield County Health Department, 1550 Sheridan Drive, Ste. 100, Lancaster

ADJOURN The Board of Health Meeting adjourned on a motion by Tina Childers.

Dr. Allen Shaw seconded the motion at 4:51 p.m. Motion passed.

Approved:	
Signature and date on file _____	Date: _____ Brian Oliver, Board President
Signature and date on file _____	Date: _____ R. Joseph Ebel, Health Commissioner