



Fairfield County  
**Health  
Department**

R. Joseph Ebel RS, MS, MBA  
Health Commissioner

**BOARD OF HEALTH RECORD OF PROCEEDINGS**

Fairfield County Health Department  
Minutes of the Board of Health  
August 14, 2024, at 4:00 p.m.

**MEETING LOCATION:** Fairfield County Health Department (FCHD), 1550 Sheridan Dr., Ste. 100, Lancaster

The meeting was called to order by Brian Oliver at 4:00 p.m.

**Board Members Present**

Brian Oliver  
Dr. Michele Morrone  
Dr. Teresa Wood  
Tina Childers

**Board Members Absent**

Dr. Allen Shaw

**STAFF PRESENT**

Joe Ebel, Health Commissioner; Mary Smith, WIC Director; Baylie Blevins, Planning and Promotion Director; Jamie Ehorn, Administrative Services Director; Rachel Moresea, Environmental Health Director; Gale Neville, Nursing Director; Dr. Steven Kapetansky, Medical Director; Kipchoge VanHoose, Health Educator

**OTHERS PRESENT**

N/A

A quorum was established. The meeting began with the Pledge of Allegiance.

**PUBLIC COMMENTS**

N/A

**APPROVAL OF MINUTES**

The meeting minutes from the board meeting on July 10, 2024, were presented for approval. Dr. Teresa Wood requested a change in the wording from “Methodist Hospital in Pickerington” to “Pickerington Methodist Hospital”. Dr. Michele Morrone requested her name be corrected

from Dr. Michelle Morrone to Dr. Michele Morrone in several places. The minutes were approved with the noted changes by unanimous voice vote.

**INTRODUCTION OF STAFF:** Kipchoge VanHoose introduced himself as the new Health Educator. He will be working on the Tobacco and HEAL grants.

### **HEARINGS & VARIANCES**

N/A

**FEATURED PROGRAM:** A Fraud Reporting and Training video was on the agenda to play during the meeting. The video was played after the meeting for Dr. Steven Kapetansky. All other board members either already took the training or would be taking the training on their own time and would forward their certificate of completion to Jamie Ehorn.

### **DIVISION REPORTS**

#### **Environmental Health Report**

Rachel Moresea, Environmental Health Director provided a written report to the Board. Mrs. Moresea will be speaking at the OEHA Southeast Conference in September. The National Environmental Health Association Conference she attended last month was very interesting. She met a lot of Environmental Health Specialists, learned about how to handle food safety emergencies, and heard Dr. Michele Morrone speak a couple of times.

#### **Nursing Report**

Gale Neville, Nursing Director provided a written report to the Board. Newborn Home Visit (NBHV) referrals are increasing. Immunizations are picking up due to the immunization requirement for kids going back to school. An after-hours vaccine clinic is scheduled at the Pickerington location in September. Lyme disease cases are continuing and COVID cases are increasing. Kim Yeager, communicable disease nurse has been working on a crypto outbreak. For the Get Vaccinated grant deliverables, FCHD will be taking over the Pickerington Schools that are not located in the City of Pickerington but are in Fairfield County.

#### **WIC Report**

Mary Smith, WIC Director, provided a written report to the Board. Employees, Kaleigh Pulsinelli and Kari Saunders attended the Lancaster Farmer's Market and passed out the remaining Farmer's Market coupons. Kari Saunders has submitted her resignation. Her last day is August 21<sup>st</sup>.

#### **Planning and Promotion Report**

Baylie Blevins, Health Promotion Director, provided a written report to the Board. The Project Dawn grant has been extended and the Cribs for Kids grant will be automatically renewed. Safe Communities has been recommended for approval. We are still working through re-

accreditation; the application opens in March and will be due in 90 days. Riley Ernst scheduled training for EMresource and EMtrack for emergency services and healthcare.

### **Health Commissioner's Report**

Joe Ebel, Health Commissioner, provided a written report to the Board. The Community Health Worker program was discussed at the NACCHO conference workshop he attended in Detroit. We are looking into getting an employee trained in the program. The Workforce Development grant has funding that would help pay for our NBHV Nurse when the current funding has run out and/or would help pay for a Community Health Worker. Several employees are taking advantage of the tuition reimbursement provided by the Workforce Grant and AOHC. Four employees are working towards a master's degree. Mr. Ebel provided the board the current table of organization along with pictures and titles of all employees in the board packet. Mr. Ebel described the vehicle tracking system that he is considering using for fleet vehicles.

### **FINANCIAL REPORTS AND BILLS**

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

**Dr. Michele Morrone made a motion to approve the financial report and bill list. Tina Childers seconded the motion. Motion passed by unanimous voice vote.**

The audit of our 2023 financials is in process and should be done by the end of September. A new requisition process is being put in place through ERP, the county's financial software, and will eliminate the need for paper approvals.

Dr. Michele Morrone reminded the board about the Health Commissioners evaluation that is due in a couple of months.

### **PERSONNEL:**

End of Probation for Riley Ernst, PHEP Coordinator.  
Resignation of Kari Saunders, her last day is August 21<sup>st</sup>.

**Dr. Teresa Wood made a motion to accept the resignation of Kari Saunders. Tina Childers seconded the motion. The motion was approved by unanimous voice vote.**

**NEXT BOARD MEETING:** September 11, 2024, at 4:00 p.m.

**LOCATION:** Fairfield County Health Department, 1550 Sheridan Drive, Ste. 100, Lancaster

**ADJOURN** The Board of Health Meeting adjourned on a motion by Dr. Teresa Wood. Tina Childers seconded the motion at 4:52 p.m. Motion passed.

Approved:

Signature and date on file \_\_\_\_\_ Date: \_\_\_\_\_ Brian Oliver, Board President

Signature and date on file \_\_\_\_\_ Date: \_\_\_\_\_ R. Joseph Ebel, Health Commissioner